

## Semester Exams Fall 2024

Open Campus During Lunch For High School Only

### **Semester Exams**

Semester exams will be scheduled the last two days of each semester. Semester exams will count as 10% of overall semester grade. Class periods will be extended and students will have more time to complete the tests in a single class period. If a student is required to take semester tests and does not show, a semester grade will not be issued for that student until the final is made up. Students will need to discuss make-up procedures with the building principal.

### **Exam Incentives:**

During a semester students may earn the incentive that allows them to be exempt from taking the semester exam in a particular class. Students may earn the incentive in the following manner:

**Criteria 1:** Not receiving an in-school or out of school suspension or more than 5 unexcused absences.

**Option A:** Maintaining an A average for the semester in that particular class.

**Option B:** During a semester, if a student has been absent from class 2 or less times, either excused or unexcused, then they will earn the attendance incentive that allows them to not have to take the semester final for that particular class. If a student misses a class due to a school activity, field trip, or college/military day then that absence will not count against this incentive.

**Option C:** Maintaining a B or C average for the semester in that particular class in addition to maintaining at or above grade level performance on Star 360 Benchmarks throughout the semester.

\*A student is allowed to fall below grade level on one monthly benchmark per semester. If a student falls below grade level a second time on a Star 360 Monthly Benchmark during a semester they may still earn the incentive by re-taking the benchmark and bringing it back up to at or above grade level

**Senior Option:** Seniors can earn the reward of not taking their 2<sup>nd</sup> semester exam as determined by the building administration and having earned passing grades in all of their classes.

### **Semester Exam Time Schedule**

12/19/24	High School Schedule		12/19/24	Jr.High School Schedule	
	8:20-9:35	1st		8:20-9:35	1st
	9:40-10:55	2nd		9:40-10:55	2nd
	10:55-11:30	Lunch		10:55-11:30	Lunch
	11:30-12:45	3rd		11:30-12:45	3rd
	12:50-2:05	4th		12:50-2:05	4th

12/20/2024		12/20/2024	
8:20-9:35	5th	8:20-9:35	5th
9:40-10:55	6th	9:40-10:55	6th
11:00 - 12:15	7th	11:00 - 12:15	7th
12:15 - 12:50	Lunch	12:15 - 12:50	Lunch
12:55-2:05	Advisory	12:55-2:05	Advisory

Please make every effort to ensure the building environment is as conducive to good test taking as possible. Students should not be allowed out of your room during testing periods unless it is an absolute emergency or absolute necessity and even then it should be one at a time.

Please do not allow a student out of your class to go to another classroom during testing. Doing so will not only potentially disrupt the testing environment of your room it will also disrupt the testing environment of other classrooms as well.

Once an exam period begins students should not be allowed to leave your classroom or the building even if that student finishes the exam early, they are to remain in the testing room until the period concludes. (there is an exception to this rule which I will explain below)

High School students only have Open Campus Lunch privilege during exams. It is customary that we will allow High School students to leave early from the exam immediately prior to lunch. On Thursday 12/19/24 High School students may be released from their second hour exam at 10:30 AM. On Friday 12/20/24 High School students may be released from their 7th hour exam at 11:50 AM.

High School Students need to be in attendance only for the periods they have exams. It is the student's responsibility to make certain they are back in time for their next exam. If a student does not show up for their semester exam it should be recorded as an incomplete grade and a copy of that student's exam should be sent to Mr. Groll so he can hold onto it and administer the exam at a later date.

For attendance purposes, all students should be counted as present unless they are supposed to be here taking an exam and are a no-show. If a student is a no-show for an exam please let Mrs. Henley in the office know ASAP so that she can start making contact with students/parents.

Please make certain you are giving a cumulative semester exam to your students and that Mr. Groll is provided with a copy of the semester exam you are giving in each of your classes.

If you have any questions, please do not hesitate to contact the office.

Thank you: Mr. Groll